

WELCOME TO PLANET JAVA!

Planet Java is an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including age, sex, color, race, creed, national origin, religion, marital status, sexual orientation, political belief or disability.

Planet Java is looking for personality plus! Customer service is all about personality. Our employees must be outgoing, self-motivated, happy, accommodating, patient, dependable, and honest. These personality traits are what we look for when hiring new team members. We continue to watch for these quality traits during training and throughout your employment with Planet Java.

We can teach you to make espresso coffee drinks, to put together the food items we serve, and all the systems we use to be able to serve the highest quality products in the most efficient time. What we can't teach you are the qualities that are part of ones personality:

Planet Java prides itself on hiring people with the greatest personalities.

Our customer service positions start at the current base salary of \$8.00 per hour with a 4 to 6 week training wage of \$6.75. We encourage you to increase your pay by using your personality skills. Remember, your tips are a reflection of how well you handle customers. We set goals for each location with rewards when goals are met. If a management position is what you're looking for let us know. Planet Java promotes from within, all current managers started at entry-level positions.

If you have the qualities we are looking for and a desire to learn our business, please complete this form and the attached Application for Employment.

Name _____ Date _____

Address _____

Ph #'s Home: _____ Cell: _____

SS# _____

What is your method of transportation? _____

Do you have a valid driver's license? Yes _____ No _____

Which shift would you be available? Morning/Afternoon _____ Afternoon/Evening _____

How many hours a week do you prefer? 10 _____ 20 _____ 30 _____ 40 _____

When could you start work? Immediately _____ Date: _____

Do you attend school? Yes _____ No _____ High School _____ College _____
If yes, what is your school schedule? _____

Are you 18 years of age or older? Yes _____ No _____

Have you ever been convicted of a crime? Yes _____ No _____

How were you referred to Planet Java? Please circle the number of the most appropriate response.

1 2 3 4 5 6
College Recruiter Employee Adver- No Other: _____
or or tise- Referral;
University Agency ment Walk-In

Education

High School

School Name: _____ City and State: _____

of Years Completed: _____ GPA _____

College

School Name: _____ City and State: _____

Degree or # of Years Completed: _____ GPA _____

Current & Previous Employment

List your current or most recent employment first. Include work related internships, military and volunteer work.

Current Employer: _____ Position Held: _____

City and State: _____ Telephone # _____

Supervisor's Name and Title: _____

Reason for Leaving: _____

Salary: _____ per Hour Week Month Year (circle one)

Dates of Employment: From: _____ To: _____

May We Contact Your Employer: Yes ___ No ___

Previous Employer: _____ Position Held: _____

City and State: _____ Telephone # _____

Supervisor's Name and Title: _____

Reason for Leaving: _____

Salary: _____ per Hour Week Month Year (circle one)

Dates of Employment: From: _____ To: _____

May We Contact Your Employer: Yes ___ No ___

Releases and Applicant's Signature

In connection with my application for employment and as a condition of continuing employment, I understand that investigative background inquiries may be made on me including previous employers, schools, consumer credit, criminal convictions, motor vehicle, and other reports. These reports will include information as to my character, work habits, performance, education, compensation, and experience along with reasons for termination of employment from previous employers. Furthermore, I understand that the company may be requesting information from various federal, state, and other agencies which maintain records concerning my past activities relating to my driving, credit, criminal, civil, and other experiences as well as claims involving me in the files of insurance companies. I authorize without reservation, any party or agency contacted to furnish the above mentioned information and release all parties involved from liability and responsibility for doing so. This authorization and consent shall be valid in original, fax, or copy form.

Initials

All hiring and employment at Planet Java is at will. I understand this application is not an employment contract, nor can it be used to create one. Employment by Planet Java has no specific term and may be terminated by the employee or Planet Java with or without notice. I acknowledge that Planet Java has not made any promises or representations that differ from those contained in this paragraph.

I understand I must provide satisfactory documents to establish my identity and right to work in the United States, if I am offered a position with Planet Java, and that failure to provide this evidence will result in the termination of my employment.

I release and agree to hold harmless any individual, company, business institution or government agency from all liability with regard to furnishing information to Planet Java. I agree to release and hold harmless Planet Java from all liability with respect to the receipt of such information.

I certify that the information I have furnished on this application form is true and complete. I understand that if any misrepresentation has been made by me verbally or in writing, any offer of employment made to me may be withdrawn or my subsequent employment with Planet Java may be terminated.

Applicant's Signature

Date